

W. A. Pattillo High School National Alumni Association, Inc.

A Policy of and a Procedure for Benevolence

Acknowledgments of kindness at time of death, extended/serious illnesses and on occasions is an important endeavor of the alumni association.

Death

- The family of a person who attended or graduated from **W. A. Pattillo High School** and is a member of the association would receive a card at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- The family of a person who attended **W. A. Pattillo High School**, did not graduate from **W. A. Pattillo High School** but is a member of the association would receive a card at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- The family of a person who attended **W. A. Pattillo High School**, did not graduate from **W. A. Pattillo High School**, nor was a member of the association would receive a card at that person's death. The person would also be acknowledged in the Memorial on the webpage and Facebook page. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- Any person who is a member of the association would receive a card at the death of an immediate family member. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- The family of a former **W. A. Pattillo High School** faculty member would receive a card, a floral arrangement (if appropriate) and a Resolution at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- The family of a Distinguished Graduate would receive a card, a floral arrangement, and a Resolution at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.

- The family of a person who attended or graduated from **W. A. Pattillo High School** and is a member of the association and is a Centenarian would receive a card, a floral arrangement (if appropriate) and a Resolution at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.
- The family of a former or incumbent Alumni Board Member, Standing Committee Chairperson or Officer would receive a card, a floral arrangement (if appropriate and by special financial assess of incumbent Alumni Board Member, Standing Committee Chairperson and Officer) and a Resolution at that person's death. This person would also be acknowledged in the Memorial on the webpage and Facebook page, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast. A letter of condolence will be sent to the family via the funeral or cremation service handling arrangements for the family.

Extended/Serious Illnesses/Hospitalization

- A person who attended **W. A. Pattillo High School**, graduated from **W. A. Pattillo High School** and is a member of the association would receive a card upon knowledge that they had a serious illness or hospitalization.
- A person who attended **W. A. Pattillo High School**, graduated from **W. A. Pattillo High School** and is a member of the association would upon knowledge that they had a serious and extended illness would be placed on the Sick and Shut-In List (with their approval) and receive a quarterly greeting card.

Other Occasions

- Any person who is a recorded member of the association and 80 years of age and older will receive a Christmas greeting card if appropriate.
- Any person who is a Life Member of the association will receive a Christmas greeting card.
- Every paid member of the association as of December 1 of the calendar year will receive a Christmas greeting card.

Prerogatives of the Board of Directors

- The board reserves the right to exercise its prerogatives of amendment and/or modification of the provisions of this policy in any situation that it feels will reflect the goodwill and stewardship of the alumni association as an entity in the county of Edgecombe and the towns of Tarboro and Princeville, NC.