

# W. A. Pattillo High School National Alumni Association, Inc.

## A Policy of and a Procedure for Benevolence

Acknowledgments of kindness at time of death, extended/serious illnesses and on occasions is an important endeavor of the alumni association.

### Death

- The family of a person who attended or graduated from **W. A. Pattillo High School** and is a member of the Association would receive a card at that person's death. A letter of condolence from the association will also be sent to the Funeral Home providing the services to be read at the services. This person would also be acknowledged in the Memorial on the Webpage, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast.
- The family of a person who attended **W. A. Pattillo High School**, did not graduate from **W. A. Pattillo High School** but is a member of the Association would receive a card at that person's death. A letter of condolence from the association will also be sent to the Funeral Home providing the services to be read at the services. This person would also be acknowledged in the Memorial on the Webpage, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast.
- The family of a person who attended **W. A. Pattillo High School**, did not graduate from **W. A. Pattillo High School**, nor was a member of the Association would receive a card at that person's death. The person would also be acknowledged in the Memorial on the Webpage.
- Any person who is a member of the Association would receive a card at the death of an immediate family member.
- The family of a former Pattillo or Princeville School faculty member would receive a card, a floral arrangement (if appropriate) and a Resolution at that person's death. A letter of condolence from the association will also be sent to the Funeral Home providing the services to be read at the services. This person would also be acknowledged in the Memorial on the Webpage, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast.
- The family of a former or incumbent Alumni Board Member, Standing Committee Chairperson or Officer would receive a card, a floral arrangement (if appropriate and by special financial assess of incumbent Alumni Board Member, Standing Committee Chairperson and Officers) and a Resolution at that person's death. A letter of condolence from the association will also be sent to the Funeral Home providing the services to be read at the services. This person would also be acknowledged in the Memorial on the Webpage, in the Necrology in the Souvenir Booklet and at the Memorial Breakfast

## **Extended/Serious Illnesses/Hospitalization**

- A person who attended **W. A. Pattillo High School**, graduated from Pattillo High School and is a member of the Association would receive a card upon knowledge that they had a serious illness or hospitalization.
- A person who attended **W. A. Pattillo High School**, graduated from Pattillo High School and is a member of the Association would upon knowledge that they had a serious and extended illness would be placed on the Sick and Shut-in List and receive a quarterly greeting card.

## **Occasions**

Any person who is a recorded member of the association and 80 years of age and older will receive a Christmas Greeting Card

Any person who is a Life Member of the association will receive a Christmas Greeting Card

Every paid member of the Association as of December 1 of the calendar year will receive a Christmas Greeting Card.

Approved by the Board of Director  
October 20, 2018